



# ROUND VALLEY UNIFIED SCHOOL DISTRICT

DISTRICT OFFICE

Post Office Box 276 • Covelo, California 95428

Telephone: (707) 983-6171 • Fax: (707) 983-8059

## SOCIAL DISTANCING PROTOCOL

### COVID-19 PREVENTION

Round Valley Unified School District  
76280 High School St./PO Box 276  
Covelo, CA 95428

Elementary School  
23401 Foothill/Airport  
Covelo, CA 95428

High School  
23495 Howard St  
Covelo, CA 95428

Approximate Square Footage of Space Available to the Public: -0- N/A

#### Signage/Communications:

Signage at each public entrance of the facility inform all employees and customers that they should: avoid entering the facility if they have a cough or fever, maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; and not shake hands or engage in any unnecessary physical contact.

Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

All notices are published on the RVUSD Facebook Page and through the "All Call" system that goes out to parents/guardians and employees.

#### Measures to Protect Employee Health:

Everyone who can carry out their work duties from home has been directed to do so.

All employees have been told not to come to work if sick.

All desks or individual work stats are separated by at least 6 feet.

Parents, Guardians, Students are instructed that no more than 5 people are to be in the cafeteria/multipurpose room or High School hallway during school packet pickups and to stand behind the red line. Social distancing will be conducted while waiting in line outside.

Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:

Break Rooms: Daily, Monday-Friday

Bathrooms: Daily, Monday-Friday

Other: District Office, Daily, Monday-Friday

Disinfectant and related supplies are available to all employees at the following locations:

Maintenance

Hand sanitizer effective against COVID-19 is available to all employees at the following locations:

All Locations

Soap and water are available to all employees at the following locations: All Locations



# ROUND VALLEY UNIFIED SCHOOL DISTRICT

DISTRICT OFFICE

Post Office Box 276 • Covelo, California 95428

Telephone: (707) 983-6171 • Fax: (707) 983-8059

Copies of this Protocol have been distributed to all employees.

Describe other measures: Masks and gloves worn by staff while prepping and distributing grab and go meals Monday-Friday.

### **Measures to Prevent Crowds From Gathering:**

Describe other measures: Student packets are distributed bi-weekly or as needed with social distancing being practiced, a staggered schedule to reduce/control population and proper sanitization practiced. All Facility Use canceled.

### **Measures to Keep People at Least Six Feet Apart:**

Placing signs outside the RVES Cafeteria/Multi-purpose Room and RVHS Hallway reminding people to be at least six feet apart, including when in line. (School packet pick up days)

All employees have been instructed to maintain at least six feet distance from parents, guardians, students and from each other, except employees may momentarily come closer when necessary while conducting meal prep, meal delivery or services as otherwise necessary.

### **Measures to Prevent Unnecessary Contact:**

Describe other measures: Distance Learning via internet, all students with Chromebooks, Wi-Fi/Internet support, teachers and admin staff meeting via Zoom.

Board of Trustees meetings are conducted via Go To Meeting and Facebook Live Stream.

### **Measures to Increase Sanitization:**

Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrances of all facilities. Hand sanitizer, soap and water, or effective disinfectant is available to all employees in their work area.

Disinfecting all high-contact surfaces frequently.

Describe other measures: Monday-Friday, daily wiping down of all surfaces that have had touching/contact.

**You may contact:**

**Mike Gorman, Superintendent at either 707-983-6171, ext. 103 or via email [mgorman@rvusd.us](mailto:mgorman@rvusd.us)**