

**ROUND VALLEY UNIFIED SCHOOL DISTRICT  
DISTRICT OFFICE**

Post Office Box 276, Covelo, California, 95428  
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**The Round Valley Unified School District is currently accepting applications for the following position:**

**TITLE: Cook**

**Reports to: Senior Cook**

**Classification: Classified**

**Work Year: 10 months**

**Salary: Range 2 - Classified Schedule**

**GENERAL DESCRIPTION:**

Under the direction of the Senior Cook, assists in the preparation and serving of food at the assigned school cafeteria; clean and maintain food service equipment, utensils, serving areas and storage areas.

**ESSENTIAL DUTIES:**

- Assist in the planning of a wholesome and efficient food service program, taking advantage of full participation in the Federal School Lunch Program;
- Chop, slice, mix, grate and assemble food items for sandwiches, salads and main dishes as assigned;
- Prepare the assembly line set up for hot and cold dishes according to established time lines and procedures; prepare salad bar, utensils and other required items;
- Prepare food and serve in neat, clean and sanitary conditions; maintain all preparation and serving equipment in safe and efficient operating condition; coordinate maintenance and replacement of equipment with the superintendent;
- Serve food items to students, faculty and staff; apportion fruits, vegetables and other items in accordance with established guidelines; replenish food as needed;
- Clean dishes, trays, pots, pans, utensils and kitchen equipment; wash serving and food preparation areas; maintain serving areas in the kitchen in a clean, sanitary and orderly condition;
- Operate a variety of kitchen equipment including mixer, fryer, slicer, can opener, dishwasher, warmer, and others as needed;
- Assist in the storage of food service items, supplies and materials.

**Application Deadline: *Open until filled***

**Interested persons may pick up an application form and review job description at the District Office. All new employees are required to pass a pre-employment physical examination; drug screen and live scan fingerprint clearance and provide proof of a current T. B. Test. For additional information, please call 983-6171, ext. 101. To be considered for any position listed herein, you must submit an in-house application form available in the district office.**

**RVUSD is an Equal Opportunity Employer.**

**Posted: October 27, 2021**