

**ROUND VALLEY UNIFIED SCHOOL DISTRICT
Board of Trustees**

**Regular Board Meeting
Room 14 – Round Valley High School
76280 High School St. ~ Covelo, CA. 95428**

Members of the Public may view the meeting on RVUSD Facebook page, via Facebook Live

AGENDA

Monday, May 16, 2022 – 4:00 p.m.

Mission Statement

Round Valley is a community committed to developing excellence. Our organization is caring and efficient, treats people fairly and consistently, building connections with students, parents, teachers, other staff, and the community. The learning environment is safe and motivating, including all stakeholders as members of the educational community. Adopted October 8, 2012

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- 1. **Call Meeting to Order/Roll Call:**
 - 2. **Pledge of Allegiance:**
 - 3. **Agenda Approval:**
 - 4. **Round Valley Indian Tribes, Tribal Council: Work Session (4:00 to 5:00pm)**

The Board reserves the right to change the Agenda order unless a specified time is listed for an item.

- 5. **Public Comment on Closed Session:**
- 6. **Closed Session at _____ p.m.:**
Public Employment:
 - A. Personnel Update:
 - 1. RVEMS 5th Grade Teacher
 - 2. Lead Speech Tech
 - 3. AP Tech

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957

- 7. **Reconvene into Open Session at _____ p.m.:**
Report out from Closed Session, as appropriate:
 - A. Personnel Update:
 - 1. RVEMS 5th Grade Teacher
 - 2. Lead Speech Tech
 - 3. AP Tech

- 8. **Public Comment:**

This is an opportunity for the public to speak to the Board on any item other than those listed for Board consideration on this Agenda. If you wish to speak, please begin by stating your name, whether you reside within the District's boundaries, and the name of the organization you represent, if any. The President of the Board may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the Agenda. In the event comments are related to items scheduled on the Agenda, speakers may be required to wait to make their comments until that item is considered

9. **Informational Items:**

- A. Round Valley Teachers' Association
- B. California School Employees' Association
- C. Board of Trustees
- D. Reports
 - 1) Superintendent:
 - 2) Business Manager
 - 3) RVHS Principal
 - 4) RVES Principal
 - 5) M.O.T. – Verbal Report
 - 6) Eel River Charter School – Written Report
 - 7) Impact Aid – No updates
 - 8) Correspondence: MCOE – 2nd Interim Report

10. **Action/Discussion Items:**

A. **Item: 22-035 – Payroll Advance Request**

Discussion: There has been a high demand for payroll advances. It is depleting the petty cash to the point that it is not there for what is originally intended. The adjustments made to the form will ease the burden on petty cash and add structure to the process.

Recommended Action: Approve new policy and updated form.

Attachment: Updated form for advance request.

B. **Item: 22-036 – UPDATES: per CalPERS Regulations; reapprove all Salary Schedules with requested changes per CALPERS.**

Discussion: 2021-2022 & 2022-2023 Salary Schedules need to be reapproved to align with CalPERS regulations. All RVUSD Salary Schedules now have the effective date, revision date and if the schedule is an annual schedule it will have the daily or hourly rates. The Longevity on the Classified Salary Schedule was removed and additional cells were added.

Recommended Action: Approve the updates to include the changes regulated by CalPERS.

Attachment: Updated Salary Schedules

C. **Item: 22-037 - Resolution No. 22 - 009 – Fund Transfer for Coming Fiscal Year**

Discussion: The RVUSD Board of Trustees is required to annually authorize the Superintendent and Business Manager to:

1. Make transfers between expenditure classifications and/or transfers between funds in the budget deemed necessary to permit the payment of obligations of the District incurred during the 2022-2023 fiscal year.
2. Appropriate unbudgeted income if necessary, in accordance with Education Code 42602 and make necessary inter-budget transfers and revisions.

Recommended Action: Approve Resolution No. 22-009 Fund Transfer for Coming Fiscal Year.

Attachment: Resolution No. 22-009 – Fund Transfer for Coming Fiscal Year.

D. Item: 22-038- Resolution No. 22-010 Authorization for 2021/2022 Interfund Temporary Cash Transfers

Discussion: Education Code Section 42603 states “the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. Amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. No more than 75 percent of the maximum of monies held in any fund or account during the current fiscal year may be transferred.”

Recommended Action: Approve Resolution No. 22-010 – Authorization for 2022/2023 Interfund Temporary Cash Transfers.

Attachment: Resolution No. 22-010 – Authorization for 2022/2023 Interfund Temporary Cash Transfers.

E. Item: 22-039 - Resolution No. 22-011 Authorization for 2022/2023 Interfund Transfers

Discussion: Resolution No. 22-011 authorizes the Chief Business Official or Superintendent to make such transfers as may be needed.

Recommended Action: Approve Resolution No. 22-011 Authorization for 2022/2023 Interfund Transfers.

Attachment: Resolution No. 22-011 Authorization for 2022/2023 Interfund Transfers.

F. Item: 22-040 – J13A – School Closure Waiver for Fiscal Year 2021-2022.

Discussion: The J13A waiver is a request for allowance of attendance due to emergency conditions. The school was forced to close due to the COVID-19 pandemic that caused a lack of staff on January 19th, 20th and 21st. January 19th and 20th cancelled out the built in emergency “snow” days scheduled in March and May. RVUSD is requesting a waiver for January 21st for all sites and for February 15th for just the Elementary, which was closed due to a sewer backup.

Recommended Action: Approval of the J13A School Closure Waiver for Fiscal Year 2021-2022.

Attachment: J13A School Closure Waiver for Fiscal Year 2021-2022.

G. Item: 22-041 - California Interscholastic Federation – Record District and/or School Representative to Leagues

Discussion: The education code gives the authority for high school athletics to high school governing boards. The code requires that after joining CIF, local school boards are required to designate representatives to CIF. (Ed. Code 33353 (a) (1)).

Recommended Action: Appoint Ardie Eleck, Jobe Thomson, Kelda Britton & Mike Gorman as League Representatives to CIF for the 2022-2023 School Year.

Attachment: 2022-2023 Designation of CIF Representatives to the League.

H. **Item: 22-042 - Designation of RVUSD BOE Member(s) to hand out 8th Grade and High School Diplomas**

Discussion: The high school graduation will be held on Friday, June 10th at 6:00 p.m. The 8th grade graduation will be held on Thursday, June 9th, at 6:00 P.M. Board members are needed to participate in the graduations to hand out diplomas and certificates. The Board is requested to determine those members who will participate in each graduation.

Recommended Action: Appoint Board of Education Members to participate in RVHS and RVES 8th grade graduations.

Attachment: None

I. **Item: Item: 22-043 –March 2022 – Board Policy Packet for Approval**

Discussion: Board Policy Updates are provided by CSBA five (5) times per year. Policy updates listed below are on the May Regular agenda for a 1st Reading.

March 2022

BP 4030	Nondiscrimination in Employment
E (1) 4112.9	Employee Notifications
BP/AR 4141.6	Concerted Action/Work Stoppage
BP/AR 5111	Admission
AR 5113	Absences and Excuses
AR 5142	Safety
E (1) 5145.6	Parental Notifications
BP/AR 6173	Education for Homeless Children
E (1) 6173	Education for Homeless Children
E (2) 6173	Education for Homeless Children
BB 9322	Agenda/Meeting Materials

Recommended Action: Approve and adopt Policies

Attachment: March 2022 Checklist, Guide sheet and Policy Packet

J. **Item: 22-044 –12 Month Employees, 4-10 Hour Work Week, June 27, 2022 through August 5, 2022**

Discussion: Annually to save costs on air conditioning and electricity, the District is requesting that the board approve 12 month staff to work 4, 10 hour days effective June 27 through August 5, 2022. Staff would return to 5, 8 hour days on August 8, 2022. The office will be open from Monday through Thursday and will be closed on Fridays.

Recommended Action: Approve the 12 month staff work schedule change from 5 days/8 hours per day to 4 days/10 hours per day effective June 27, 2022 through August 5, 2022.

Attachment: None

K. Item: 22-045 – AG Incentive Grant

Discussion: Miss. Amber Grable, RVHS AG Teacher has submitted for the RVUSD Board of Trustees review and approval the 2022-2023 AG Incentive Grant. Miss. Grable has been advised to still submit the AG Incentive Grant even though it may be cut in the Governor’s Budget proposal. The AG Incentive Grant is due to the State by June 30, 2022.

Recommended Action: Approval of the 2022-2023 AG Incentive Grant.

Attachment: 2022-2023 AG Incentive Grant.

L. Item: 22-046 – Job Descriptions

Discussion: The Senior Cook Position has updates and the new position of Credit Recovery Teacher need to be reviewed by the board and discussed.

Recommended Action: Approve the Senior Cook Position job description updates and Credit Recovery Teacher job description.

Attachment: Job descriptions for the Senior Cook & the Credit Recovery Teacher positions.

M. Item: 22-047 – Modernization of RVHS

Discussion: RVUSD received 1.7 million for modernization to the High School. The boiler room and the roof are the designated structures to be upgraded. The Kirby and the Cupples Construction companies placed bids respectively. Kirby won the Bid. The Superintendent will need authorization to proceed with the project.

Recommended Action: Authorize the Superintendent to proceed with the project.

Attachment: Itemized bid sheet.

N. Item: 22-047 Public Disclosure of Collective Bargaining Agreement AB 1200 and Salary Schedules for Principals and Superintendent.

Discussion: AB 1200 was created because of the need to ensure that local educational agencies throughout California adequately prepare to meet their financial obligations. The law requires districts to do Multi-year projections, identify sources of funding for substantial cost increases, such as employee raises and make public the cost implications of such increases before approving employee contracts.

Recommended Action: Approve the public disclosure AB 1200 Principals and Superintendent

Attachment: AB 1200 and Salary Schedules for Principals and Superintendent

O. Consent Agenda:

Items listed below are considered to be routine and are acted on by the Board in one motion. It is understood the Superintendent recommends approval on all items on the Consent Agenda. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1) Minutes of the Regular & Special Board Meetings April 11 & May 10th, 2022
- 2) Payment Register by Payment Status: April 2022
- 3) Board Report with Fund/Object: April 2022
- 4) Payment Register by Payment Status: April 2022

10. Items for next agenda:

- a. _____
- b. _____
- c. _____

11. Adjournment:

Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Round Valley Unified School District- Reception Desk, and located at 76280 High School Street, Covelo, CA. For more information please call 707.983.6171 ext.101

ADA Compliance Notice: RVUSD adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office at (707) 983.6171. All efforts will be made for reasonable accommodations. Government Code Section 54953.2, Americans with Disabilities Act of 1990, 202 (42 U.S.C. 12132).

Board Policies and Administrative Regulations available at: www.gamutonline.net/district/roundvalley/