

**ROUND VALLEY UNIFIED SCHOOL DISTRICT**  
**Board of Trustees**  
**Regular Board Meeting**  
Room 14  
RVHS Covelo Calif.

**Minutes**

**Monday, December 12, 2022– 4:00 p.m.**

**Mission Statement**

Round Valley is a community committed to developing excellence. Our organization is caring and efficient, treats people fairly and consistently, building connections with students, parents, teachers, other staff, and the community. The learning environment is safe and motivating, including all stakeholders as members of the educational community. Adopted October 8, 2012

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1. **Call Meeting to Order/Roll Call:** 4:59 pm Peter Bauer, Cynthia O'ferrall. Lewis Chichester. Amanda Britton arrived @ 5:10pm.
  2. **Pledge of Allegiance:** Lead by Peter Bauer
  3. **Agenda Approval:** Motion to approve after striking the Tribal Council Workshop made by Peter Bauer and seconded by Cynthia O'Ferrall. 4.0.0.
  4. **Work Session with Round Valley Indian Tribes Tribal Council:** **No Show – Strike from the Agenda**
  5. **Public Comment on Closed Session:** N/A
  6. **Closed Session at 5:03 p.m.:**  
Public Employment:
    - A. Personnel Update:
  7. **Reconvene into Open Session at 5:28 p.m.:**
    - A. Report out from Closed Session, as appropriate:
      1. Personnel Update:
  8. **Public Comment:**  
Hannah Scherzer: Would like to look at the house for sale across the street for possible use by the district.
  9. **Informational Items:**
    - A. **Round Valley Teachers' Association** – Would like to finish negotiations prior to the end of the year.
    - B. **California School Employees' Association** – N/A
    - C. **Board of Trustees** -
    - D. **Reports**
      - 1) **Superintendent:** - Luncheon on Tuesday, 12/13. RVHS Staff has been amazing picking up the slack while the Principal is out. Amber took some of the AG Students to Chico State, it was a good trip.
      - 2) **Business Manager**

3) **RVHS Principal:** Amber Grable would like to discuss The CSBA policies and the CTE Board Policies. Also CTIG. Would like the Board to review CTE and possibly agree to a CTE Director Stipend.

4) **RVES Principal:** Supaman came to the school. There was a special Breakfast, Sports teams are doing well, Winter concert is the 21<sup>st</sup> @ 5:30pm in the old Gym.

5) **Eel River Charter School – Written Report**

6) **Impact Aid – PL 874:** Minutes from December 7<sup>th</sup>, 2022 Meeting. Met with Kim Stillwell, Joel Merrifield, Tina Wilson & Cindy Hoaglen. We all agreed to reconvene on Monday the 19<sup>th</sup> to go over the names.

7) **Correspondence:**

10. **Action/Discussion Items:**

A. **Item: 22-091 - Board of Trustees Reorganization Meeting**

**Discussion:** Following an election or appointment to fill board vacancies, the Superintendent must swear in all new Board Members. The Board must also elect the following officers for 2023; Board President and Board Clerk.

**Recommended Action:** Swear in re-elected board members: Peter Bauer, Cynthia O’Ferrall and Amanda Britton. Elect Board President and Clerk of the Board

**Attachment:** None

*Peter Bauer, Amanda Britton & Cynthia O’Ferrall all took an Oath of Office for the School Board.*

*A. Britton nominated Pete Bauer for Board President; C. O’Ferrall seconded the motion. The motion passed by a vote of 4.0.0.*

*L. Chichester nominated Amanda Britton for Board Clerk; C. O’Ferrall seconded the motion. The motion passed by a vote of 4.0.0.*

B. **Item: 22-092 - Board Meeting Schedule**

**Discussion:** Annually the RVUSD BOE must set calendar dates for their regular board meetings, budget meetings and any pending workshops.

**Recommended Action:** Adopt a meeting schedule for 2023.

**Attachment: To be passed out at the meeting:**

2023 Blank Calendar

2022-2023 RVUSD School Calendar

2023 Calendar with Holiday Listings

*The 2023 Meeting Calendar was adopted by consensus.*

C. **Item: 22-093 – Resolution No. 22-015: The Office of Public School Construction Funding**

**Discussion:** The Round Valley Unified School District is applying to The Office of Public School Construction for new construction funding pursuant to SFP regulation 1859.77.3. Our district needs to use some of our existing grade K-6 eligibility to construct a Gymnasium at Round Valley High School and we need to submit this required information.

**Recommended Action:** Approve Resolution No. 22-015.

**Attachment:** Resolution No. 22-015 Office of Public School Construction Funding

*Motion to approve Resolution 22-015 Office of Public School Construction Funding made by P. Bauer; second by L. Chichester 4.0.0.*

D. **Item: 22-094 - First Interim Budget Report**

**Discussion:** The 1<sup>st</sup> Interim report shall cover the financial and budgetary status of the district for the period ending October 31<sup>st</sup>. The report includes the General Fund of the district and certain supplementary schedules and information regarding the district's attendance and revenue limit funding. The 1<sup>st</sup> Interim budget is submitted for Board approval.

**Recommended Action:** Approve the First Interim Budget Report for RVUSD

**Attachment:** First Interim Budget Report.

*Motion to approve the 1<sup>st</sup> Interim Budget Report w/ changes made by A. Britton; Seconded by L. Chichester 4.0.0.*

E. **Item: 22-095 – Review Board Governance Handbook**

**Discussion:** Annually the Board is asked to review, revise and approve an updated Governance Handbook. At this time the Board needs to review the current Board Governance Handbook and make any recommended revisions for approval on the January 2023 Regular Meeting Agenda.

**Recommended Action:** None

**Attachment:** RVUSD Board of Trustees Governance Handbook  
[Tabled for Review- consensus](#)

F. **Item: 22-096 – Quarterly Report on Williams Uniform Complaints**

**Discussion:** Under William's legislation, the district is required to report quarterly to MCOE regarding the number of complaints that the district has received in writing for the following: 1) sufficiency of textbooks and instructional materials; 2) teacher vacancies or misassignments; 3) condition of facilities. During the first quarter (July thru September of 2022), no complaints were filed.

**Recommended Action:** Approve the Uniform Complaint Procedure First Quarterly Report

**Attachment:** Signed Form for the 1<sup>st</sup> quarter

*Motion to approve the Uniform Complaint Procedure First Quarterly Report made by L. Chichester; Seconded by C. O'Ferrall 4.0.0.*

- G. **Item: 22-097 – Eel River Charter School Audit Extension Request.**  
**Discussion:** ERCS's financial auditors are The Robertson & Associates CPAs. They recently notified ERCS that their firm has staff out with COVID and they may not be able to get the ERCS audit completed by December 15<sup>th</sup>, 2022. They are asking for a 30 day extension.  
**Recommended Action:** Approve the 30 day Audit Extension for Eel River Charter School  
**Attachment:** Audit extension documents (2)

*Motion to approve the audit extension made by C. O'Ferrall; Seconded by A. Britton 4.0.0.*

- H. **Item: 22-098– YONDR**  
**Discussion:** Plan the implementation of the cell phone adaptation for classrooms at RVHS.  
**Recommended Action:** Approve moving forward with the YONDR program  
**Attachment:** None

*Motion to approve moving forward made by P. Bauer; Seconded by A. Britton 4.0.0. (Please look into fixing the land lines)*

- I. **Consent Agenda:**

*Motion to approve moving forward made by P. Bauer; Seconded by A. Britton 4.0.0.*

- 1) Minutes of the Regular Board Meeting held on November 28th, 2022.
- 2) Payment Register by Payment Status: November 2022
- 3) Board Report with Fund/Object: November 2022
- 4) Accounts Payable Prelist: November 2022

11. **Items for next agenda:**

1. *Look at the House on the corner, across from the Pre School. Possible District use.*
2. *CTE Policies*
3. *CSBA*
4. *Governance Handbook Approval*
5. *Board Evaluation*
6. *Superintendent Evaluation*

12. **Adjournment:** *Motion to adjourn @ 6:49pm made by P. Bauer and seconded by A. Britton: 4.0.0.*

*Respectfully submitted by,*

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Amanda Britton, Clerk of the Board  
Round Valley Unified School District