

**ROUND VALLEY UNIFIED SCHOOL DISTRICT
Board of Trustees**

**Regular Board Meeting
Room 14 – Round Valley High School
76280 High School St. ~ Covelo, CA. 95428**

AGENDA

Monday, May 8, 2023 – 5:00 p.m.

Mission Statement

Round Valley is a community committed to developing excellence. Our organization is caring and efficient, treats people fairly and consistently, building connections with students, parents, teachers, other staff, and the community. The learning environment is safe and motivating, including all stakeholders as members of the educational community. Adopted October 8, 2012

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1. **Call Meeting to Order/Roll Call:** *(5pm) By Peter Bauer; Cynthia O’Ferrall, Amanda Britton and Lewis Chichester*
 2. **Pledge of Allegiance:** *By Peter Bauer*
 3. **Agenda Approval:**
Motion to approve the agenda with changes made by Peter Bauer, Seconded by C. O’Ferrall – 4.0.0.
 5. **Public Comment on Closed Session:** *N/A*
 6. **Closed Session at 5:04pm p.m.:**
 - A. Personnel Update:
 1. RVHS Science Teacher - Resign
 2. RVEMS Teacher - Hire
 3. RVEMS Resource Teacher - Hire
 4. RVHS Credit Recovery Teacher – Resign
 5. RVEMS 4th Grade Teacher – Resign
 6. RVEMS Resource Teacher - Resign
 7. **Reconvene into Open Session at 5:33 p.m.:**
Report out from Closed Session, as appropriate.
 - A. Personnel Update:
 1. RVHS Science Teacher – Resign – *Amanda Derby*
 2. RVEMS Teacher – Hire – *Jasmine Whipple*
 3. RVEMS Resource Teacher – Resign – *Becky Vordermann*
 4. RVHS Credit Recovery Teacher – Resign – *Michael Hughes*
 5. RVEMS 4th Grade Teacher – Resign – *Ellen Skillings*
 6. RVEMS Resource Teacher – Resign – *Kaley Wilson*

8. **Public Comment:** *N/A*

9. **Informational Items:**

- A. *Round Valley Teachers' Association*
Staff would like to be better informed of the status of the sites during times of duress – It is suggested the staff meetings have more information.
- B. *California School Employees' Association – N/A*
- C. *Board of Trustees – Attended the Boonville Beef and Lamb Camp over the weekend. RVUSD students took 4 steers, 1 heifer and a lamb. It was a great learning experience. There were 30 = kids in attendance from around the county.*
- D. *Reports*
 - 1) Superintendent: *Rough Week with all of the investigations of allegations and suspicions. There were students that came forward and some things got resolved.*
Three staff recently got their bus driving licenses.
 - 2) Business Manager
 - 3) RVHS Principal *Yonder program is going well and the staff are ironing out the process. There is a noticeable difference if the attention of the students. Good Move!!!*
Upcoming events: Field Day Saturday, Senior Trip next week. The 19th is Make up day for the students who are behind, May 23rd is the Honoring Ceremony & Career Faire, and Maggie Steele will be here on the 24th. Prom will be the 26th.
 - 4) RVES Principal
Testing and attendance incentives seem to be working well. There will be field trips through out May. The Spring Concert at the end of the month along with the Airport Run. All Graduations will be in the Gym the second week of June.
 - 5) M.O.T. – Verbal Report *N/A*
 - 6) Eel River Charter School – Written Report
 - 7) Impact Aid – *Still in Address scrutiny*
 - 8) Correspondence: Senior Class, R. Bartow & County Office Review

10. **Action/Discussion Items:**

A. **Item: 23-032– Approval of the 2021-2022 Audit**

Discussion: Review and approve the 2021-2022 Audit.

3 Audit findings, none are financial.

Recommended Action: Approve the 2021-2022 Audit

Attachment: 2021-2022 Audit

Motion to approve made by L. Chichester and seconded by A. Britton. – 4.0.0.

B. Item: 23-033– Approve the amended J-13A- School Closure Waiver 2022-23

Discussion: Reapprove the J-13 is needed to include additional closure date of April 24th, 2023

Recommended Action: Reapprove the 2022-2023 J-13A

Attachment: Amended 2022-2023 J-13A

Motion to approve made by P. Bauer and seconded by L. Chichester. – 4.0.0.

C. Item: 23-034 – Authorized Account Users

Discussion: There is currently only one user (the Superintendent) for the Citizens Bank (Solar) and First Foundation Bank (New Gym) accounts. With the knowledge of a change in administrative personnel coming within the year, two additional authorized users are necessary.

Recommended Action: Approve additional account users.

Attachment: None

Motion to approve Jessica Williamson and Mike Gorman as signers made by P. Bauer and seconded by L. Chichester. – 4.0.0.

D. Item: 23-035 - Designation of RVUSD BOT Member(s) to hand out 8th Grade and High School Diplomas

Discussion: The high school graduation will be held on Friday, June 9th.

The 8th grade graduation will be held on Thursday, June 8th. Board members are needed to participate in the graduations to hand out diplomas and certificates. The Board is requested to determine those members who will participate in each graduation.

Recommended Action: Appoint Board of Trustees Members to participate in RVHS and RVES 8th grade graduations.

Attachment: None

Consensus for Pete to hand out the 8th grade and Amanda to hand out the seniors.

E. Item: 23-036 - CERT

Discussion: The Community Emergency Response Team (CERT), will be offering Emergency training. The discussion is to offer course credits to all employees who complete the training. The course is 20 hours, 12 hours of online instruction and 8 hours of hands on training.

Recommended Action: To designate amount of units to be received upon completion.

Attachment: Pamphlet

Motion to designate 1.5 units towards Continuing education for initial CERT Training for any staff that completes the 12 hours online and the 8 hours in person made by A. Britton and seconded by L. Chichester – 4.0.0.

F. Item: 23-037 – March 2023 – Board Policy Packet 1st Reading

Discussion: Board Policy Updates are provided by CSBA five (5) times per year. Policy updates listed below are on the April Regular agenda for Review and Approval.

March 2023

- BP 0420.4 Charter School Authorization*
- AR 0420.4 Charter School Authorization*
- BP 3555 Nutrition Program Compliance – Option 1*
- Nutrition Program Compliance – Option 2*
- E 3555 Nutrition Program Compliance*
- BP 4030 Nondiscrimination In Employment*
- BP 4218 Dismissal/Suspension/Disciplinary Action*
- AR 4218 Dismissal/Suspension/Disciplinary Action*
- AR 5113 Absences and Excuses*
- AR 5131.41 Use Of Seclusion and Restraint*
- AR 5144 Discipline*
- AR 5144.1 Suspension and Expulsion/Due Process*
- AR 5144.2 Suspension and Expulsion/Due Process (Students w/ Disabilities)*
- AR 6115 High School Graduation Requirements – Fill in Blanks*

- BP 6173 Education for Homeless Children*
- AR 6173 Education for Homeless Children – Fill in Blanks*
- BP 6173.1 Education for Foster Youth*
- AR 6173.1 Education for Foster Youth – Fill in Blanks*
- BP 6177 Summer Learning Programs – Option 1*
- Option 2*
- AND*
- Option 1*
- Option 2*

- AR 6184 Continuation Education*
- BB 9270 Conflict of Interest*
- BB9320 Meetings and Notices – Fill in Blanks*

Recommended Action: *Approval – 2nd Reading*

Attachment: 3/2023 Checklist, Guide sheet, Board Policy Packet
Consensus to Table to the May 22nd Meeting

G. Item: 23-038 – 12 Month Employees, 4-10 Hour Work Week, June 19th, 2023 through July 28th, 2023

Discussion: Annually to save costs on air conditioning and electricity, the District is requesting that the board approve 12 month staff to work 4, 10 hour days effective June 19th through July 28th, 2023. Staff would return to 5, 8 hour days on July 31st, 2023. The office will be open from Monday through Thursday and will be closed on Fridays.

Recommended Action: Approve the 12 month staff work schedule change from 5 days/8 hours per day to 4 days/10 hours per day effective June 19th, 2023 through July 28th, 2023.

Attachment: None

Motion to approve made by P. Bauer and seconded by L. Chichester. – 4.0.0.

N. Item: 23-039 – Independent Study Plan for Emergency School Closures

Discussion: Pursuant to Education Code (EC) Section 46393, for Form J-13A submissions due to a school closure and/or material decrease in attendance occurring after September 1, 2022, a school district, county office of education, or charter school that provides a Form J-13A affidavit to the Superintendent, pursuant to EC Section 41422 (school closure) or EC Section 46392 (material decrease), shall certify that it has a plan for which independent study will be offered to students, pursuant to Article 5.5 (commencing with EC Section 51745) of Chapter 5 of Part 28 of Division 4.

Recommended Action: Approve the Independent Study Plan for Emergency School Closures

Attachment: School Emergency Closures document

Motion to approve made by P. Bauer and seconded by A. Britton. – 4.0.0.

H. Consent Agenda: *Motion to approve made by A. Britton and seconded by L. Chichester. – 4.0.0.*

- 1) Minutes of the Regular & Special Board Meetings April 17 & May 3rd, 2023
- 2) Payment Register by Payment Status: April 2023
- 3) Board Report with Fund/Object: April 2023
- 4) Payment Register by Payment Status: April 2023

10. **Items for next agenda:**

a. *Invite the tribe to the June Regular meeting*

11. **Adjournment:**

Motion to approve made by P. Bauer and seconded by C. O'Farrell. – 4.0.0.

Respectfully submitted by,

Amanda Britton, Clerk of the Board
Round Valley Unified School District